

LOWER PAXTON TOWNSHIP AUTHORITY

Minutes of Special Business Meeting held May 25, 2004

A special business meeting of the Lower Paxton Township Authority was called to order at 6:06 p.m. by Chairman William B. Hawk on the above date in the Lower Paxton Township Municipal Building, 425 Prince Street, Harrisburg, Pennsylvania.

Board members present in addition to Mr. Hawk were William C. Seeds, Sr., William L. Hornung, Gary A. Crissman, and David A. Blain.

Also in attendance were George Wolfe, Township Manager; and William Weaver, Sewer Department Director.

Pledge of Allegiance

Mr. Seeds led the recitation of the Pledge of Allegiance.

Public Comment

There was no public comment.

New Business

Action on bids for tree removal as part of the PC-5C mini-basin sanitary sewer project.

Mr. Hawk noted that the Board of Supervisors would take action on bids for tree removal as part of the PC-5C mini-basin sanitary sewer project.

Mr. Weaver explained that bids were opened for the PC-5C mini-basin on Friday, May 21, 2004. He noted that the specifications were advertised in conformance with the Township's procurement policies. He noted that the specifications were prepared at the recommendations of Sewer Department staff and CET Engineering Services, Inc. due to the tree conflicts for properties in Devon Manor when replacing the lateral and building sewer. He noted that lining

was not considered due to the bid prices received by Ronca for total replacement being more cost effective even with removing trees in the process.

Mr. Weaver noted that the low bid was received from Shull's Tree Service, Inc. in the amount of \$16,550.00. He noted that the quote received from Shull's Tree Service for time and material amounted to between \$600.00 and \$900.00 per tree. He noted that the total bid averaged approximately \$650.00 per tree. He stated that many of the trees were 20-foot pin oak trees, as well as silver maples and northern maples.

Mr. Weaver explained that he met with the Shade Tree Commission and Dr. Norman Lacasse, Chairman of the Commission, approved the removal of the trees. Mr. Weaver noted that he would meet with the Shade Tree Commission to coordinate the replacement of the trees.

Mr. Hawk questioned where Shull's Tree Service was located. Mr. Weaver answered that Shull's Tree Service is from Middletown.

Mr. Hornung questioned if the community has been alerted to the tree removals. Mr. Weaver answered that they have been, and 90% of the residents were very happy with the tree removal. Mr. Weaver explained that additional notification will be made by a joint letter signed by Dr. Lacasse and himself, of the contractor and scheduled removal of the trees.

Mr. Seeds questioned how many tree companies bid on the project. Mr. Weaver noted that three tree companies picked up the bid packages, and only two bids were received.

Mr. Seeds questioned if Ritchie's Tree Service placed a bid. Mr. Weaver answered that they did not.

Mr. Blain made a motion to award the bid to remove the trees in the PC-5C mini-basin to Shull's Tree Service in the amount of \$16,500.00. Mr. Crissman corrected the recommendation for the correct bid amount of \$16,550.00, as the amount was incorrectly stated in Mr. Weaver's

memo dated May 21, 2004. Mr. Crissman seconded the motion, noting the correction. Mr. Hawk called for a voice vote; all members voted aye. The motion was carried unanimously.

Adjournment

There being no further business, Mr. Crissman made a motion to adjourn the meeting. Mr. Blain seconded the motion and the meeting adjourned at 6:10 p.m.

Respectfully submitted,

William L. Hornung
Secretary